



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

August 27, 2019

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Presentation: Ms. Michelle Snow, Director of Secondary
4. Minutes of July 23, 2019 Board of Education Meeting
5. Hearing of the public (agenda items)
6. Superintendent's Recommendations
 - A. Personnel
 1. To employ Zachary Snider as Multicraft Maintenance Instructor/Coordinator, Step 0 on the Adult Education Instructor/Coordinator Salary Schedule, one (1) year limited contract, at the annual rate of \$55,000.00, effective September 3, 2019
 2. To employ Christine Martin as part-time FACTS Tutor for the 2019-2020 school year at the rate of \$20.00 per hour, not to exceed 25 hours per week, pending background check
 3. To approve Daniel Vicha as substitute teacher, on an as needed basis, for the 2019-2020 school year at the rate of \$95.00 per day

4. To employ Matthew Thompson as an Instructor, Class I, Step 6 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$44,720.00 for the 2019-2020 school year with half (1/2) day serving special needs students and half (1/2) day serving Manufacturing Fundamentals students, effective beginning of the 2019-2020 school year. This will negate the previously signed contract, which was approved at the July 23, 2019 board meeting.
5. To approve the contract adjustment for James Davis, Math Instructor originally approved March 21, 2019, to Class IV, Step 7 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$53,590.00 for the 2019-2020 school year
6. To approve Joyce Taggart for the following substitute positions on an as needed basis for the 2019-2020 school year, pending background check

Administrative Assistant	\$14.00 per hour
Boulevard Receptionist	\$14.00 per hour
Building Monitor	\$13.00 per hour
Cafeteria Substitute	\$10.60 per hour
7. To approve a one (1) year additional duty contract for Brittany Woods, Health Sciences Instructor, as District Program Coordinator for the High School C-TEC STNA Program in the amount of \$2,200.00 for the 2019-2020 school year
8. To approve Danica Hewitt, Clinical Care Instructor, to be paid a stipend of \$100.00 per day for attending Train the Trainer Training September 14-15 and September 21-22, 2019 which will enable her to instruct Clinical Care students for the STNA credential
9. To approve the revision of Educator’s Rising Advisor supplemental originally approved May 28, 2019 to a shared position between Bev Chopin and Andrea Dickerson at the rate of \$1,200.00 each
10. To approve the following for a supplemental position at the rate of \$2,400.00 for the 2019-2020 school year

Chad Deal	HOSA Local Advisor
Keri Vradenburg	Teacher Mentor

11. To approve the following Secondary Center part-time personnel for the 2019-2020 school year

<u>Employee</u>	<u>Position</u>	<u>Rate</u>	<u>Average Hours</u>
Laura Atherton	Wednesday School Supervisor *	\$18.00/hr	1 hour/week
Keri Vradenburg	Saturday School Supervisor *	\$18.00/hr	4 hours/week

*This is a shared position on an as needed basis

12. To approve unpaid medical leave for Charles Hill, Intervention Specialist, for the 2019-2020 school year in accordance with Ohio Revised Code 3319.13

13. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2019-2020 school year

Ariel – Instructor
 Thomas Harris * \$25.00 per hour

CP&P – Counselor
 Susan Barger * \$23.00 per hour

Customized Training – Instructor
 Jay Andrews (Owens) * \$36.52 per hour
 Jeff Cady (Owens) * \$36.52 per hour
 Nathan Claggett (Owens) * \$36.52 per hour
 John Cullison (Owens) * \$36.52 per hour
 Ramiro De Toro (Owens) * \$36.52 per hour
 Craig Gause (Owens) * \$36.52 per hour
 Thomas Harris * \$25.00 per hour
 Bernie Maple (Owens) * \$36.52 per hour
 Ty Marston (Owens) * \$36.52 per hour
 Lisa McCarthy (Owens) * \$36.52 per hour
 Brian Parsons (Owens) * \$36.52 per hour
 Scott Richards (Owens) * \$36.52 per hour
 Tim Sauerbrey (Owens) * \$36.52 per hour
 Alex Wilhelmsen (Owens) * \$36.52 per hour

Adult Education, continued

HVAC – Instructor
Thomas Harris * \$25.00 per hour

Multicraft Maintenance – Instructor
Thomas Harris * \$25.00 per hour

Structural & Pipe Welding – Instructor
Thomas Harris * \$25.00 per hour

*pending background check

- B. To approve the following staff members to be identified as certified OTES evaluators for the District for the 2019-2020 school year, meeting requirements of Board Policy 3220-Professional Staff-Standards Based School Teacher Evaluation

Laura Bowers	Shirley Migliore
Thomas Gamertsfelder	Stephanie Priestnal
Joyce Malainy	Jennifer Rehm
Mike McNicol	Michelle Snow

- C. To approve the following staff members to be identified as certified School Counselor evaluators for the District for the 2019-2020 school year, meeting requirements of Board Policy 3223 Professional Staff-Standard Based School Counselor Evaluation

Mike McNicol
Stephanie Priestnal
Michelle Snow

- D. To approve the C-TEC Emergency Operations Plan
- E. To approve the 2019-2020 C-TEC Employee Handbook
- F. To approve the following Board Policies

3440	Job Related Expenses
4440	Job Related Expenses

- G. To approve a contract with E-RATE Central in the amount of \$2,500.00 for the purpose of E-RATE Consulting Services for the 2019-2020 school year
- H. To approve a contract with Lori Dixon for the purpose of CERT (Community Emergency Response Training) for Clinical Care, Criminal Justice, and Fire/EMT students for the 2019-2020 school year. This training takes place approximately 2 hours/day for 10 days per program and will not exceed a total of \$1,800.00
- I. To approve a contract with Terri Peasley for the purpose of Communicable Disease and Child Abuse and Neglect training for Teaching Career senior students. This training takes place approximately 6 hours/day for 2 days at the cost of \$40.00 per student
- J. To approve a contract with the following to provide instruction for Criminal Justice seniors. This training takes place approximately 2-4 hours/day from September 3, 2019 until completion November 2019. The hourly rate of pay for these instructors is \$25.00 on an as needed basis depending upon subject matter and content specialty

Impact Weapons
Robert Boerger

OPOTA
Jackelyn Burgos
April Cohagen-Gibson
Charles Distelhorst
John Gibson
Tony Haas
Teresa Holmes
Edard Johnston
Mark Proud
Brian Shearin
Joy Stortz
Paris Wilson

7. Treasurer/CFO's Recommendations

- A. To approve the financial reports for July 2019

- B. To approve Resolution 2019-09 Authorizing the Extension of the Master Supply Agreement for the Purchase of Competitive Retail Electric Service from Direct Energy Business that Commenced as of the June 2017 Billing Cycle with Such Extension to be For a Twenty-Five Month Period Through the June 2022 Billing Cycle

- C. To approve changes to the following Secondary Center's fees for the 2019-2020 school year

Physical Therapy & Exercise Science I

- 8. Hearing of the public (non-agenda items)
- 9. Board Members' Comments
- 10. Superintendent's Comments
- 11. Treasurer's Comments
- 12. Request Executive Session to consider the employment and compensation of public employees

Adjournment: Next Meeting September 24, 2019



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

July 23, 2019

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Minutes of June 25, 2019 Board of Education Meeting
4. Hearing of the public (agenda items)
5. Superintendent's Recommendations
 - A. Personnel
 1. To accept the resignation of Kaylee Phillips, Intervention Specialist, effective July 1, 2019
 2. To accept the resignation of Maria McDermott, Adult Education Part-Time Administrative Assistant, effective June 27, 2019
 3. To employ Danica Hewitt as Clinical Care Instructor, Class I, Step 11 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$52,485.00 for the 2019-2020 school year, pending background check
 4. To employ Ashley Brown as Intervention Specialist, Class V, Step 9 of the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$60,800.00 for the 2019-2020 school year, pending background check

5. To employ Matthew Thompson as Half Time Manufacturing Fundamentals Instructor, Class I, Step 11 on the Teacher Salary Schedule, one (1) year limited contract, at one-half the annual rate of 52,485.00 (\$26,242.50) for the 2019-2020 school year, pending background check
6. To employ Jami McKinney as Administrative Assistant to the Director, on the Administrative Assistant III Salary Schedule, Step 4, one (1) year limited contract, at the annual rate of \$35,726.00, effective September 3, 2019, pending background check
7. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2019-2020 school year

Customized Training Instructor-Owens Corning

Jay Andrews *	\$36.52 per hour
Jeff Cady *	\$36.52 per hour
John Cullison *	\$36.52 per hour
Lisa McCarthy *	\$36.52 per hour
Mitch Wise *	\$36.52 per hour

Massage Therapy Instructor

Robin Ritchie *	\$17.00 per hour
-----------------	------------------

Public Safety Assistant

Mikayla Fleming	\$12.50 per hour
-----------------	------------------

Public Safety Instructor – Customized

Nicholas Watling *	\$24.00 per hour
--------------------	------------------

Public Safety Instructor – EMT

Nicholas Watling *	\$21.00 per hour
--------------------	------------------

Public Safety Instructor – EMT FMS

Nicholas Watling *	\$21.00 per hour
--------------------	------------------

Public Safety Instructor – Fire FMS

Nicholas Watling *	\$21.00 per hour
--------------------	------------------

Public Safety Instructor – Fire 1 & 2

Nicholas Watling *	\$21.00 per hour
--------------------	------------------

*Pending Background Check

- B. To approve the Principles of Nutrition and Wellness Course of Study
- C. To hold the first read of the revised 2019-2020 Employee Handbook
- D. To hold the first read of C-TEC's Emergency Operations Plan
- E. To hold the first reading of the following board policies
 - 3440 Job Related Expenses
 - 4440 Job Related Expenses
- F. To approve a renewal participation agreement with the U.S. Department of Education for the purpose of participating in Title IV Federal Financial Aid programming
- G. To approve a Memorandum of Understanding with Zane State College for the 2019-2020 school year for the purpose of College Credit Plus (CCP)
- H. To approve a contract with Pathways of Central Ohio in the amount of \$720.00 for the purpose of Safe Schools Hotline services for the 2019-2020 school year
- I. To approve and agreement with Renaissance in the amount of \$3,345.00 for the purpose of providing services for special needs students
- J. To approve a quote from Robertson Construction, in the amount of \$178,800.00 for the purpose of restroom partitions and related work, as authorized by Resolution 2019-02 approved April 23, 2019
- K. To approve an agreement with Dynamix Energy Services in the amount of \$1,740,215.00 for the purpose of mechanical upgrades and controls in facilities, including three (3) new chillers, through META Solutions contract for Energy and Building Projects

L. Donations

American Electric Power Ohio
Attn: Paul Prator
777 Hopewell Drive
Heath, OH 43056
Line Truck-Digger Derrick and Budget Truck to be used by AE Power Lineman program

The Newark Eagles, Licking Aerie 387
Mr. Greg Courson, Heart Fund
52 Forry Street
Newark, OH 43055
4 Brayden CPR Manikins to be used by Public Safety students

M. To approve changes to the following Secondary Center's fees for the 2019-2020 school year

Architectural & Engineering Design II
Construction Technology I
Cosmetology II
Electronic & Computer Technology I
Electrical Trades II
Firefighting/EMS II
Robotics & Automated Manufacturing
Welding & Metal Fabrication I & II

N. To approve Resolution 2019-07 Authorizing an Agreement with Dynamix Energy Services for Mechanical Upgrades and Controls in Facilities through a META Solutions Contract for Energy and Building Projects

6. Treasurer/CFO's Recommendations

A. To approve the financial reports for June 2019

B. To approve an agreement with Worxtime, LLC to provide ACA Tracking and Reporting Service inclusive of ACA Tax Form 1095-C Print Service in the amount of \$3,500.00 plus \$2.50 per 1095-C

C. To approve the FY20 Annual Appropriation Resolution 2019-08

D. To approve the following Then and Now Purchase

79088	American Electric Power	\$5,921.08
-------	-------------------------	------------

7. Hearing of the public (non-agenda items)
8. Board Members' Comments
9. Superintendent's Comments
10. Treasurer's Comments
11. Request Executive Session to consider the employment and compensation of public employees

Adjournment: Next Meeting August 27, 2019



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

June 25, 2019

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Minutes of May 28, 2019 Board of Education Meeting
4. Hearing of the public (agenda items)
5. Superintendent's Recommendations
 - A. Personnel
 1. To approve Harold (Gene) Richardson as substitute Custodian, on an as needed basis, for the 2019-2020 school year, at the rate of \$14.00 per hour, not to exceed 28 hours per week
 2. To approve a \$2,000.00 stipend for the 2019-2020 school year for the following personnel

Mark Baker	Custodial Lead, 2 nd shift
Paul Stickdorn	Custodial Lead, 3 rd shift
 3. To approve the following for a supplemental position at the rate of \$2,400.00 for the 2019-2020 school year

Adam Wallick	Teacher Mentor
--------------	----------------

4. To approve a stipend of \$40.00 per individual for the Substitute Teacher Orientation, not to exceed 20 individuals, at a total cost of \$800.00
5. To approve the following substitute Boulevard Receptionists, on an as needed basis, for the 2019-2020 school year, at the rate of \$14.00 per hour

Mary Bebout
Laura Moore

6. To approve the following substitute Cafeteria Workers, on an as needed basis, for the 2019-2020 school year, at the rate of \$10.60 per hour

Mary Bebout
Pamela Hall
Marsha Paul
Jessica Young

7. To approve the following Event Supervisors, on an as needed basis for the 2019-2020 school year, at the rate of \$18.00 per hour

Laura Atherton
Richard Ken Fehrman
Matthew Frischen
Kris Hall
Brian Wilfong

8. To approve a one-year additional duty contract for Heather Griffin, Social Studies Instructor, as co-chair of the Professional Development Committee in the amount of \$500.00 for the 2019-2020 school year
9. To approve the following Adult Education Center's part-time personnel, on an as needed basis, for the 2019-2020 school year

Aspire Instructors

Allen Schwartz	\$20.00 per hour
Brooklyn Bowers	\$20.00 per hour
Cassie Spain	\$20.00 per hour
Christopher Ramsey	\$20.00 per hour
Ellen Izor	\$20.00 per hour
Evelyn Hauck	\$20.00 per hour

Gillian Lobkowicz	\$20.00 per hour
Joanne Stout	\$20.00 per hour
Kellon Patey *	\$20.00 per hour
Manuel Martinez	\$20.00 per hour
Matthew Darrah	\$20.00 per hour
Monica Ayala-Martinez	\$20.00 per hour
Zachary Snider	\$20.00 per hour

Adult Basic and Literacy Education-Probation

Allen Schwartz	\$28.00 per hour
Kellon Patey *	\$20.00 per hour

Adult Basic and Literacy Education – OMJ

Allen Schwartz	\$28.00 per hour
Ellen Izor	\$28.00 per hour
Evelyn Hauck	\$28.00 per hour
Joanne Stout	\$28.00 per hour

Adult ESOL Customized Instruction-KDC

Tami Claggett	\$28.00 per hour
---------------	------------------

Aspire – Administrative Assistant

Zack Snider	\$20.00 per hour
-------------	------------------

Aspire Support

Christopher Ramsey	\$20.00 per hour
Gillian Lobkowicz	\$20.00 per hour
Zack Snider	\$20.00 per hour

Administrative Assistants

June Nash	\$15.00 per hour
Kathleen Roderick	\$19.00 per hour
Laura Atherton	\$14.00 per hour
Lori Swihart	\$16.00 per hour
Maria McDermott	\$19.00 per hour

Ariel

Dave McNabb	\$27.00 per hour
Dennis Rine	\$25.00 per hour
Fred Hartman	\$25.00 per hour

Jack Ransom	\$25.00 per hour
John Mazzone	\$30.00 per hour
Lori Mazzone	\$28.00 per hour
Mark Bruns	\$25.00 per hour
Rodney Huhn	\$25.00 per hour
Ron Simpson	\$20.00 per hour
Season Richards	\$25.00 per hour
Zack Snider	\$25.00 per hour

Ariel- Night-Time Premium

Dennis Rine	\$28.00 per hour
Leo Collins	\$28.00 per hour

Building Supervisors

Jack Ransom	\$18.00 per hour
Laura Atherton	\$18.00 per hour
Lori Swihart	\$18.00 per hour
Ron Simpson	\$18.00 per hour
Sheila Wood	\$18.00 per hour
Tony Haas	\$18.00 per hour

Customized Business and Industrial Training- Instructors

Donald Beers	\$25.00 per hour
Fred Hartman	\$25.00 per hour
Jack Ransom	\$25.00 per hour
James O'Donnell	\$20.00 per hour
Jeff Nelson	\$25.00 per hour
Joel Sensabaugh	\$25.00 per hour
John Daugherty	\$25.00 per hour
Karey Broseus	\$23.00 per hour
Leo Collins	\$25.00 per hour
Maison Evans	\$25.00 per hour
Mark Bishop	\$23.00 per hour
Mark Bruns	\$25.00 per hour
Micheal Giffen	\$25.00 per hour
Rodney Huhn	\$25.00 per hour
Ron Simpson	\$20.00 per hour
Ryan Haught	\$25.00 per hour
Tim Severt	\$20.00 per hour
William Newsom	\$28.00 per hour

Zack Snider \$25.00 per hour

Customized Business and Industrial Training- Owens Corning

Brett Wilkins \$36.52 per hour
Brian Feaster \$36.52 per hour
David Beattey \$36.52 per hour
Doug Keener \$36.52 per hour
Jeff Curtis \$36.52 per hour
Kevin McDowell \$36.52 per hour
Larry Dysart \$36.52 per hour
Mark Bradford \$36.52 per hour
Rick Ponser \$36.52 per hour

Career Planning & Placement

June Nash \$15.00 per hour
Lori Mazzone \$28.00 per hour
Sheila Wood \$20.00 per hour

Career Planning & Placement - Counselors

Daniel Donegan \$23.00 per hour
Jim Davis \$23.00 per hour

Career Enhancement Instructors

Joel Sensabaugh \$25.00 per hour
Joyce(Sue) Powell \$18.00 per hour
Karey Broseus \$23.00 per hour
Loren Brosie \$18.00 per hour
Tess Peyton \$18.00 per hour
Zack Snider \$20.00 per hour

Cosmetology

Season Richards \$20.00 per hour
Shelby Cannon \$20.00 per hour
Tess Peyton \$20.00 per hour

Edge

Brooklyn Bowers \$22.00 per hour
Zack Snider \$25.00 per hour

Full-Time Programs

Nicole Jardell	\$20.00 per hour
Sheila Thompson	\$28.00 per hour
Sheila Wood	\$20.00 per hour

General CNC Machining

David Abel	\$25.00 per hour
Rodney Huhn	\$25.00 per hour
Ron Simpson	\$20.00 per hour
William Newsom	\$25.00 per hour

Heavy Truck Instructor

David McNabb	\$23.00 per hour
Zack Snider	\$23.00 per hour

Heavy Equipment Instructor

John Daugherty	\$25.00 per hour
John White	\$28.00 per hour
Leo Collins	\$28.00 per hour

Heating, Ventilation, and Air Conditioning (HVAC)

Fred Hartman	\$25.00 per hour
Jack Ransom	\$25.00 per hour
James O'Donnell	\$20.00 per hour
Jeff Nelson	\$25.00 per hour
John Daugherty	\$25.00 per hour

Heating, Ventilation, and Air Conditioning (HVAC) –Employability

Sheila Thompson	\$28.00 per hour
-----------------	------------------

Healthcare-Pharmacy Technician

Paul Gaulke	\$20.00 per hour
-------------	------------------

Healthcare – STNA Classroom

Beverly Tipton	\$17.00 per hour
Diann Caudill	\$18.00 per hour
Janice McNealy	\$17.00 per hour
June Nicodemus	\$18.00 per hour
Kari Vradenburg	\$22.00 per hour
Lisa Pierce-Burger	\$26.00 per hour

Melissa Scott	\$21.00 per hour
Patricia Goslin	\$23.00 per hour
Shirley Crabtree	\$23.00 per hour

Healthcare – STNA Clinical

Beverly Tipton	\$17.00 per hour
Diann Caudill	\$19.00 per hour
Janice McNealy	\$17.00 per hour
June Nicodemus	\$18.00 per hour
Kari Vradenburg	\$23.00 per hour
Lisa Pierce-Burger	\$26.00 per hour
Melissa Scott	\$22.00 per hour
Patricia Goslin	\$23.00 per hour
Shirley Crabtree	\$23.00 per hour

Healthcare - STNA High School

Lisa Pierce-Burger	\$26.00 per hour
Patricia Goslin	\$23.00 per hour
Shirley Crabtree	\$23.00 per hour

Healthcare – STNA Coordinator/Instructor

Lisa Pierce-Burger	\$26.00 per hour
--------------------	------------------

Licensed Massage Therapist

Anthony Burger	\$20.00 per hour
Anthony DeAngelo	\$20.00 per hour
Carolyn Carter	\$20.00 per hour
Jackie Sullivan	\$18.00 per hour
Melissa Scott	\$21.00 per hour
Paige McCorkle	\$26.00 per hour
Traci Clagget	\$20.00 per hour
Trisha Davis	\$17.00 per hour

Licensed Massage Therapist Coordinator/Instructor

Paige McCorkle	\$26.00 per hour
----------------	------------------

Multicraft Maintenance

Don Beers	\$25.00 per hour
Fred Hartman	\$25.00 per hour
Jack Ransom	\$25.00 per hour

James O'Donnell	\$20.00 per hour
Jeff Jardell	\$25.00 per hour
Jeff Nelson	\$23.00 per hour
Joel Sensabaugh	\$25.00 per hour
John Daugherty	\$25.00 per hour
Karey Broseus	\$23.00 per hour
Leo Collins	\$25.00 per hour
Mark Bishop	\$23.00 per hour
Mark Bruns	\$25.00 per hour
Nathanial Bryant	\$20.00 per hour
Rodney Huhn	\$25.00 per hour
Ron Simpson	\$20.00 per hour
Ryan Haught	\$25.00 per hour
Steve Strelecky	\$25.00 per hour
Tim Severt	\$23.00 per hour
Zack Snider	\$25.00 per hour

Network Technician

Ryan Johnson	\$25.00 per hour
Shawn Decker	\$25.00 per hour

Office Technology-Medical Office Specialist

Diann Caudill	\$18.00 per hour
Kelly Bierkortte	\$21.00 per hour
Kyna McKempson	\$21.00 per hour
Nancy Lang	\$22.00 per hour
Season Richards	\$20.00 per hour
Sheila Wood	\$20.00 per hour

OSU

Donald Beers	\$25.00 per hour
Fred Hartman	\$25.00 per hour
Jack Ransom	\$25.00 per hour
James O'Donnell	\$25.00 per hour
Jeff Nelson	\$25.00 per hour
William Newsom	\$25.00 per hour
John Daugherty	\$25.00 per hour
John Mazzone	\$30.00 per hour
Lori Mazzone	\$28.00 per hour
Karey Broseus	\$25.00 per hour

Leo Collins	\$25.00 per hour
Lyle Hager	\$25.00 per hour
Mark Bishop	\$25.00 per hour
Mark Bruns	\$25.00 per hour
Mike Black	\$25.00 per hour
Ryan Haught	\$25.00 per hour
Season Richards	\$25.00 per hour
Sheila Thompson	\$28.00 per hour
Tim Severt	\$25.00 per hour
Ron Simpson	\$25.00 per hour

Power Lineman Training

David Seel	\$30.00 per hour
Donald Tackett	\$30.00 per hour

Public Safety-AE EMT

Alan Ashcraft	\$21.00 per hour
Andy Baughman	\$21.00 per hour
Anita Stickle	\$21.00 per hour
Bruce Gottfried	\$21.00 per hour
Chad Deal	\$21.00 per hour
Christopher Ferris	\$21.00 per hour
Christopher Redd	\$21.00 per hour
David McBride	\$21.00 per hour
David Vermaaten	\$21.00 per hour
Earl Miller	\$27.00 per hour
Eric Burgess	\$21.00 per hour
Ginger Wortman	\$23.00 per hour
Harold Williams	\$21.00 per hour
Heath Kempton	\$21.00 per hour
Jan Boring	\$21.00 per hour
John Antol	\$21.00 per hour
Lewis Bailey	\$21.00 per hour
Lindsey Matheny	\$21.00 per hour
Michael Bailey	\$21.00 per hour
Mike Cronin	\$21.00 per hour
Samantha Simpson	\$21.00 per hour
Thomas Bowman	\$21.00 per hour
Todd Magers	\$21.00 per hour
Warren McCord	\$21.00 per hour

Stephen Nicholas Watling * \$21.00 per hour

Public Safety- EMT FMS

Alan Ashcraft	\$21.00 per hour
Andy Baughman	\$21.00 per hour
Anita Stickle	\$21.00 per hour
Bruce Gottfried	\$21.00 per hour
Chad Deal	\$21.00 per hour
Christopher Ferris	\$21.00 per hour
Christopher Redd	\$21.00 per hour
David McBride	\$21.00 per hour
David Vermaaten	\$21.00 per hour
Earl Miller	\$27.00 per hour
Eric Burgess	\$21.00 per hour
Ginger Wortman	\$23.00 per hour
Harold Williams	\$21.00 per hour
Heath Kempton	\$21.00 per hour
Jan Boring	\$21.00 per hour
John Antol	\$21.00 per hour
Lewis Bailey	\$21.00 per hour
Lindsey Matheny	\$21.00 per hour
Michael Bailey	\$21.00 per hour
Mike Cronin	\$21.00 per hour
Paul Dubeck	\$21.00 per hour
Samantha Simpson	\$11.00 per hour
Todd Magers	\$21.00 per hour
Warren McCord	\$21.00 per hour
Stephen Nicholas Watling *	\$21.00 per hour

Public Safety – EMT Refresher & Paramedic Refresher

Anita Stickle	\$21.00 per hour
Bruce Gottfried	\$21.00 per hour
Chad Deal	\$21.00 per hour
Christopher Ferris	\$21.00 per hour
David McBride-EMT	\$21.00 per hour Refresher only
David Vermaaten	\$21.00 per hour
Dirk Futral	\$21.00 per hour
Earl Miller	\$27.00 per hour
Eric Burgess	\$21.00 per hour
Ginger Wortman	\$23.00 per hour

Harold Williams	\$21.00 per hour
Heath Kempton	\$21.00 per hour
Jan Boring	\$21.00 per hour
Jan Futral	\$21.00 per hour
John Antol	\$21.00 per hour
Lindsey Matheny	\$21.00 per hour
Mike Cronin	\$21.00 per hour
Samantha Simpson	\$21.00 per hour
Todd Magers	\$21.00 per hour

Public Safety – EMT Assistant

Christopher Redd	\$20.00 per hour
Dirk Futral	\$13.00 per hour
Harold Williams	\$20.00 per hour
Jan Futral	\$14.00 per hour

Public Safety -Fire 1 & 2

Adam Gottfried	\$21.00 per hour
Alan Ashcraft	\$21.00 per hour
Andy Baughman	\$21.00 per hour
Bradley Hill	\$21.00 per hour
Brian Hoffman	\$21.00 per hour
Bruce Gottfried	\$21.00 per hour
Chad Deal	\$21.00 per hour
Christopher Ferris	\$21.00 per hour
David Blair	\$21.00 per hour
David McBride	\$21.00 per hour
David Smith	\$21.00 per hour
David Vermaaten	\$21.00 per hour
Dirk Futral	\$21.00 per hour
Douglass Brown	\$21.00 per hour
Duane Price	\$21.00 per hour
Dustin Breece	\$21.00 per hour
Earl Miller	\$27.00 per hour
Ginger Wortman	\$23.00 per hour
Greg Ecleberry	\$21.00 per hour
Harold Williams	\$21.00 per hour
Heath Kempton	\$21.00 per hour
Jaime Jones	\$21.00 per hour
James Glover	\$21.00 per hour

James Mickey	\$21.00 per hour
John Antol	\$21.00 per hour
Joshua Harrison	\$21.00 per hour
Lewis Bailey	\$21.00 per hour
Mark Dixon	\$21.00 per hour
Mark Huggins	\$21.00 per hour
Michael Bailey	\$21.00 per hour
Mike Cronin	\$21.00 per hour
Mitchel Stanley	\$21.00 per hour
Pamela Price	\$21.00 per hour
Paul Dubeck	\$21.00 per hour
Scott Baker	\$21.00 per hour
Terry Hughes	\$21.00 per hour
Thomas Bowman	\$21.00 per hour
Thomas O'Brien	\$21.00 per hour
Todd Magers	\$21.00 per hour
Todd Smith	\$21.00 per hour
Stephen Nicholas Watling *	\$21.00 per hour

Public Safety – Fire FMS

Adam Gottfried	\$21.00 per hour
Alan Ashcraft	\$21.00 per hour
Andy Baughman	\$21.00 per hour
Bradley Hill	\$21.00 per hour
Brian Hoffman	\$21.00 per hour
Bruce Gottfried	\$21.00 per hour
Christopher Ferris	\$21.00 per hour
David Blair	\$21.00 per hour
David McBride	\$21.00 per hour
David Smith	\$21.00 per hour
David Vermaaten	\$21.00 per hour
Dirk Futral	\$21.00 per hour
Douglass Brown	\$21.00 per hour
Duane Price	\$21.00 per hour
Dustin Breece	\$21.00 per hour
Earl Miller	\$27.00 per hour
Ginger Wortman	\$23.00 per hour
Greg Ecleberry	\$21.00 per hour
Harold Williams	\$21.00 per hour
Heath Kempton	\$21.00 per hour

Jaime Jones	\$21.00 per hour
James Glover	\$21.00 per hour
James Mickey	\$21.00 per hour
John Antol	\$21.00 per hour
Joshua Harrison	\$21.00 per hour
Lewis Bailey	\$21.00 per hour
Mark Huggins	\$21.00 per hour
Michael Bailey	\$21.00 per hour
Mike Cronin	\$21.00 per hour
Pamela Price	\$21.00 per hour
Paul Dubeck	\$21.00 per hour
Scott Baker	\$21.00 per hour
Terry Hughes	\$21.00 per hour
Thomas Bowman	\$21.00 per hour
Thomas O'Brien	\$21.00 per hour
Todd Magers	\$21.00 per hour
Todd Smith	\$21.00 per hour
Tristan Shoults	\$21.00 per hour
Stephen Nicholas Watling *	\$21.00 per hour

Public Safety- FMS Assistant

Anthony Haas	\$14.00 per hour
Bruce Gottfried	\$23.00 per hour
David McBride	\$21.00 per hour
Earl Miller	\$27.00 per hour
Ginger Wortman	\$23.00 per hour
Laura Droke	\$13.00 per hour

Public Safety- CPR

Anthony Haas	\$21.00 per hour
Bruce Gottfried	\$21.00 per hour
Chad Deal	\$21.00 per hour
Mike Cronin	\$21.00 per hour
Sheila Thompson	\$21.00 per hour
Sheila Wood	\$21.00 per hour

Public Safety-CPR Customized

Anthony Haas	\$24.00 per hour
Bruce Gottfried	\$24.00 per hour

Chad Deal	\$24.00 per hour
Mike Cronin	\$24.00 per hour
Sheila Thompson	\$24.00 per hour
Shelia Wood	\$24.00 per hour

Public Safety- CPR FMS

Anthony Haas	\$21.00 per hour
--------------	------------------

Public Safety- Customized

Adam Gottfried	\$24.00 per hour
Alan Ashcraft	\$24.00 per hour
Andy Baughman	\$24.00 per hour
Anita Stickle	\$24.00 per hour
Anthony Haas	\$24.00 per hour
Bradley Hill	\$24.00 per hour
Brian Hoffman	\$24.00 per hour
Bruce Gottfried	\$24.00 per hour
Christopher Ferris	\$24.00 per hour
Christopher Redd	\$24.00 per hour
David Blair	\$24.00 per hour
David McBride	\$24.00 per hour
David Smith	\$24.00 per hour
David Vermaaten	\$24.00 per hour
Dirk Futral	\$24.00 per hour
Douglass Brown	\$24.00 per hour
Duane Price	\$24.00 per hour
Dustin Breece	\$24.00 per hour
Earl Miller	\$27.00 per hour
Eric Burgess	\$24.00 per hour
Ginger Wortman	\$24.00 per hour
Greg Ecleberry	\$24.00 per hour
Harold Williams	\$24.00 per hour
Heath Kempton	\$24.00 per hour
Jaime Jones	\$24.00 per hour
James Glover	\$24.00 per hour
James Mickey	\$24.00 per hour
Jan Boring	\$24.00 per hour
Jan Futral	\$24.00 per hour
John Antol	\$24.00 per hour
Joshua Harrison	\$24.00 per hour

Lewis Bailey	\$24.00 per hour
Lindsey Matheny	\$24.00 per hour
Mark Huggins	\$24.00 per hour
Michael Bailey	\$24.00 per hour
Mike Cronin	\$24.00 per hour
Pamela Price	\$24.00 per hour
Paul DuBeck	\$24.00 per hour
Samantha Simpson	\$24.00 per hour
Scott Baker	\$24.00 per hour
Terry Hughes	\$24.00 per hour
Thomas Bowman	\$24.00 per hour
Thomas O'Brien	\$24.00 per hour
Todd Magers	\$24.00 per hour
Todd Smith	\$24.00 per hour
Tristan Shoults	\$24.00 per hour
Warren McCord	\$24.00 per hour
Stephen Nicholas Watling *	\$24.00 per hour

Public Safety Assistant

Anthony Haas	\$14.00 per hour
Earl Miller	\$27.00 per hour
Gerald McDaniel	\$13.00 per hour
June Nash	\$15.00 per hour
Laura Droke	\$13.00 per hour
Shelia Wood	\$20.00 per hour

Public Safety Instructor/Administrative

Bruce Gottfried	\$23.00 per hour
Ginger Wortman	\$23.00 per hour

Public Safety Instructor/Coordinator

Earl Miller	\$27.00 per hour
-------------	------------------

Public Safety-Welding

Anthony Haas	\$18.00 per hour
--------------	------------------

Registered Medical Assisting

Anthony Burger	\$20.00 per hour
Anthony DeAngelo	\$20.00 per hour

April Fulton	\$18.00 per hour
Beverly Tipton	\$17.00 per hour
Diann Caudill	\$18.00 per hour
Dorothy Handwerk	\$20.00 per hour
June Nicodemus	\$18.00 per hour
Patricia Goslin	\$23.00 per hour
Robin Giblin	\$20.00 per hour
Season Richards	\$20.00 per hour
Traci Clagget	\$20.00 per hour

Registered Medical Assisting-Instructor/Coordinator

Laura Droke	\$22.00 per hour
-------------	------------------

Structural and Pipe Welding/Fabrication

Don Beers	\$25.00 per hour
Jack Ransom	\$25.00 per hour
Jeff Jardell	\$25.00 per hour
Joel Sensabaugh	\$25.00 per hour
John Daugherty	\$25.00 per hour
Karey Broseus	\$23.00 per hour
Lyle Hager	\$25.00 per hour
Mark Bishop	\$23.00 per hour
Mark Bruns	\$25.00 per hour
Nathaniel Bryant	\$20.00 per hour
Rodney Huhn	\$25.00 per hour
Ron Simpson	\$20.00 per hour
Tim Severt	\$23.00 per hour

*pending background check

- B. To approve the 2019-2020 C-TEC Employee Handbook
- C. To approve the external group rental rates for the 2019-2020 school year, effective July 1, 2019
- D. To approve the Satellite Center's fees for the 2019-2020 school year
- E. To approve the 2019-2020 C-TEC Pre-School Policy book

- F. To approve a one year contract with Frontline – AESOP to provide substitute fulfillment for the 2019-2020 school year at the cost of \$3,210.00.
- G. To approve a contract with Weathervane Playhouse to rent the Net Zero house from June 5, 2019 to August 11, 2019, at the approved rental rate
- H. To approve a contract with Licking Memorial Hospital to have Dr. Thom D. Wood serve as Volunteer Medical Doctor for the 2019-2020 school year
- I. To review and affirm the following Board Policy to meet Ohio Statute (ORC 3313.6120)
 - 2413 Career Advising
- J. To approve the following Board Policies
 - 5610.03 Emergency Removal of Students
 - 6325 Finances
 - 6605 Crowdfunding
 - 8400 School Safety
 - 8500 Food Services
- K. To approve a 3 year agreement between C-TEC and Licking County Jobs and Family Services for the purpose of One Stop Shop, effective July 1, 2019 – June 30, 2021
- L. To approve an amendment on the Greenhouse Lease Agreement between C-TEC and Licking Memorial Health Systems
- M. To approve the renewal of the JobsOhio Talent Delivery Master Services Agreement, effective July 1, 2019 – June 30, 2024
- N. Informational: In compliance with Ohio Revised Code 3313.814, Public Law 111-296 and the Healthy, Hunger-Free Kids Act of 2010, the Current Cafeteria Standards and Updates have been submitted to the Board of Education
- O. Informational: In compliance with Ohio Revised Code 3313.66 and Board Policy 5517.01, C-TEC Secondary Education Center submits the following report:

There were a total of 15 reported incidences of bullying, harassment, and

intimidation for the 2018-2019 school year, with 2 substantiated as bullying

Page 18

Agenda – C-TEC Board of Education

June 25, 2019

6. Treasurer/CFO's Recommendations

A. To approve the financial reports for May 2019

B. To approve the following Then and Now purchase order

98860	The Davey Tree Expert	\$6,019.00
-------	-----------------------	------------

C. To approve a retirement contribution repayment plan

D. To approve the FY19 Final Appropriation Resolution 2019-05

E. To approve the FY20 Temporary Appropriation Resolution 2019-06

F. To authorize the Treasurer/CFO to make the following transfers

From 001 0000 General Fund to 012 0000 Adult Education

G. To authorize the Treasurer/CFO to make the following year-end advances and subsequent return advances when funds are available

From 001 0000 General Fund to 019 9000 Wellness

7. Hearing of the public (non-agenda items)

8. Board Members' Comments

10. Superintendent's Comments

11. Treasurer's Comments

Adjournment: Next Meeting July 23, 2019



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

May 28, 2019

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Presentation: Mrs. Stephanie Priestnal, Director of District Services
4. Minutes of April 23, 2019 Board of Education Meeting
5. Hearing of the public (agenda items)
6. Superintendent's Recommendations

A. Personnel

1. To employ Erika Ballard as Adult Education Cosmetology Instructor/Coordinator, Step 0 on the Instructor/Coordinator II Salary Schedule, one (1) year limited contract, at the annual rate of \$33,750.00 prorated to 195 days for the 2019-2020 school year
2. To approve the following administrative contracts

One-Year Limited Contract

Noah Cooksey	CNC Machining & Ariel Corporation
Janet Fletcher	Financial Aid Officer

Two-Year Limited Contract

Ryan Haught	HVAC Instructor/Coordinator
Aaron Stewart	Adult Education Coordinator

Three-Year Limited Contract

Leo Collins	Structural & Pipe Welding/Fabrication
Roger Elliott	Network Technician
Bradley Hager	Heavy Truck & Equipment
Erin Wheeler	ABLE Coordinator
Jason Whitlatch	Facilities Manager

3. To approve the non-renewal of administrative contract upon its expiration on July 31, 2019

Don Dean	Manufacturing Technologies Coordinator
----------	--

4. To approve the following licensed personnel contracts

One-Year Limited Contract

Ashley Bauer	Career Connections
Donald Carducci	Pre-Engineering
Kaylee Phillips	Intervention Specialist
Stefanie Stanton	Business

Two-Year Limited Contract

Chad Lees	Automotive Collision Repair
Rommey Stiteler	Science

Three-Year Limited Contract

Shawn Decker	Information Technology
--------------	------------------------

Five-Year Limited Contract

Richard Fehrman	English
Matthew Frischen	Information Technology

Continuing Contract

Kristan Blackledge	Pre-Engineering
Andrea Scott	English
Ryan Wheeler	School Counselor

5. To approve the following classified contracts

One-Year Limited Contact

James Bishop Building Operator

Two-Year Limited Contract

Patricia Sue Burnett Administrative Assistant

Continuing Contract

Adam Brannon Custodian
 Eileen Hudson Administrative Assistant
 Ryan Miskell Building Operator

6. To approve the following Secondary Center part-time personnel for the 2019-2020 school year

<u>Employee</u>	<u>Position</u>	<u>Rate</u>	<u>Average Hours</u>
Destiny Needles	Aide: Bistro	salary schedule	28 hours/week
Tessa Hughes	Aide: Cosmetology	salary schedule	25 hours/week
Barb Wolfe	Aide: Preschool	salary schedule	27.5 hours/week
Jennifer Merrill	Boulevard Receptionist	\$14.00/hour	27.5 hours/week
Leslie DeRolph	Building Monitor	\$13.00/hour	27.5 hours/week
Bradley Palmer	Building Monitor	\$13.00/hour	27.5 hours/week
Megan Bilger	Cafeteria Worker	salary schedule	28 hours/week
Kyra Schumaker	Cafeteria Worker	salary schedule	28 hours/week
Dale Backland	FACTS Tutor	\$20.00/hour	25 hours/week
Ann Thum	FACTS Tutor	\$20.00/hour	25 hours/week
Jennifer Wilkes	FACTS Tutor	\$20.00/hour	25 hours/week
Linda Thornton	Free & Reduced Lunch Coordinator	salary schedule	28 hours/week
Eydie Hoskinson	Kitchen Manager	salary schedule	28 hours/week
Matt Darrah	Saturday School Supervisor *	\$18.00/hour	4 hours/week
Heather Griffin	Saturday School Supervisor *	\$18.00/hour	4 hours/week
Bradley Palmer	Saturday School Supervisor *	\$18.00/hour	4 hours/week
Vicki Reed	School-to-Work	\$25.00/hour	25-29 hours/week
Matt Darrah	Wednesday School Supervisor (as needed)	\$18.00/hour	1 hour/week

Secondary part-time, cont.

*This is a shared position on an as needed basis

7. To approve the following teachers to be paid, at their per diem rate, additional days beyond the 184 day contract, to align C-TEC’s calendar to the Associate School’s calendar; payment will occur in June, 2020

Donald Carducci, Pre-Engineering (Licking Heights)	2 days
Bev Chopin, Teaching Professions (Licking Heights)	2 days
Shawn Decker, Information Technology (Northridge)	1 day
Carole Dunn, Pre-Engineering (Johnstown)	1 day
Dale Fife, Engineering & Science Technology (Watkins)	2 days
Taylor Gingery, Career Connections (Licking Heights)	2 days
Ryan Johnston, Information Technology (Granville)	1 day
Stefanie Stanton, Business (Granville)	1 day
Brittany Woods, Health (Licking Heights)	2 days

8. To approve the following personnel for supplemental positions at the rate of \$2,400.00 for the 2019-2020 school year

Bev Chopin	Educators Rising Advisor
Andrea Dickerson	Educators Rising Advisor
Andrea Scott	English Department Head
Jessica Karr	FCCLA Advisor
Laura Atherton	HOSA Advisor
Keri Vradenburg	HOSA Advisor
Laura Atherton	Mathematics Department Head
Nicholas Hancock	Middle School Robotics Club Advisor
Adam Wallick	Middle School STEM/LEGO League Advisor
Scott Karr	National Technical Honor Society Advisor
Matt Darrah	Science Department Head
Candace Collins	SkillsUSA Advisor
Steve Strelecky	SkillsUSA Advisor
Julie Ulery	SkillsUSA Advisor
Heather Griffin	Social Studies Department Head
Scott Karr	Student Activity Advisor: Student Council
Ellen Nixon	Student Activity Advisor: Student Council
Andrea Scott	Student Activity Advisor: Student Council
Bev Chopin	Teacher Mentor – Lead

9. To approve a one-year additional duty contract for Jessica Karr for Cafeteria Management in the amount of \$2,200.00 for the 2019-2020 school year

10. To approve the following instructors to receive payment (to be billed to outside vendors) for catering events that take place outside of the regular work day, at the rate of \$20.00 per hour, for the 2019-2020 school year

Michael Carnahan
Jessica Karr

11. To approve the following instructor to develop a course of study for Nutrition and Wellness

Jessica Karr \$900.00

12. To approve Maison Evans to be paid a stipend of \$100.00 per day for one (1) day to provide instruction at Summer Manufacturing Camp

13. To approve the following as substitute Teachers, on an as needed basis, for the 2019-2020 school year at the rate of \$95.00 per day, pending annual license renewal and background check

David Abel	Career Tech/Precision Mach.
Michael Blowers	Academics
Tracie Claggett	Academics/Medical
Mike Cronin	Career-Tech/FMS
Rebecca Friesz	Academics
Phillip Gantt	Academics
David Geiger	Career-Tech/Automotive
Cherie Holland	Academics
Douglas Linger	Career-Tech/Electrical
Kimberly McCartney	Academics
Edna Ridenbaugh	Academics
Rebecca Showman	Academics
Matthew Thompson	Academics/Vocational Education
Dan Todoran	Academics/Vocational Education
Jim Wiblin	Vocational Education
Julie Wolfe	Academics/Vocational Education

14. To approve the following as substitute Administrative Assistant, on an as needed basis, for the 2019-2020 school year at the rate of \$14.00 per hour

Mary Bebout
Jennifer Merrill

15. To approve the following Adult Education Center's part-time personnel, on an as needed basis, for the 2018-2019 school year

Administrative Assistant Maria McDermott *	\$19.00 per hour
CP&P – Assessment Specialist Mikayla Fleming *	\$12.50 per hour
Customized Training – Instructor Maison Evans	\$20.00 per hour
Rodney Huhn	\$25.00 per hour
Zack Snider	\$25.00 per hour

*pending background check

- B. To approve the Secondary Center Student Handbook for the 2019-2020 school year
- C. To approve the Secondary Center Student Activity Calendar for the 2019-2020 school year
- D. To approve the Secondary Center's textbook list for the 2019-2020 school year
- E. To approve the Secondary Center's fees for the 2019-2020 school year
- F. To approve Culinary Arts students to be paid the current minimum wage for catering events held outside of the school day for the 2019-2020 school year
- G. To hold the first read of the 2019-2020 Employee Handbook
- H. To hold the first read on the following Board Policies

5610.03 Emergency Removal of Students

Board Policies, continued

6325	Finances
6605	Crowdfunding
8400	School Safety
8500	Food Services

- I. To approve a contract with the Newark Division of Police, Licking County, for the purpose of retaining a School Resource Officer, not to exceed the amount of \$45,000.00, for the 2019-2020 school year
 - J. To approve an agreement with the NCCER Curriculum Sponsor for services provided by Associated Builders and Contractors Central Ohio Chapter for the 2019-2020 school year, at the cost of \$1,000.00
 - K. To approve the Adult Education Student Catalog July – December 2019
7. Treasurer/CFO's Recommendations
- A. To approve the financial reports for April 2019.
 - B. To approve the revised Five-Year Forecast for the FY19 May Submission
 - C. To approve the renewal premium for liability, fleet, and property insurance through Southwestern Ohio Educational Purchasing Council at the rate of \$43,032.00 for the 20019-2020 school year
 - D. To approve the LACA Service Agreement in the amount of \$47,084.65, from July 1, 2019 to June 30, 2020
 - E. To approve the following Then and Now Purchase Orders

78837	Bricker & Eckler	\$5,249.71
78701	Ryan Johnston	\$3,275.00
 - F. To approve revisions to the following Purpose Statement & Budgets
 - Dental Assisting
 - HOSA

- G. To approve the following Purpose Statement & Budgets for the 2019-2020 school year

Adult Education Cosmetology
Architectural and Engineering Design
Automotive Collision Repair
Automotive Technologies
Clinical Care
Construction Technology
Cosmetology
Criminal Justice
Culinary Arts/The Bistro – Tip Fund
Dental Assisting
Diesel Power Equipment Mechanic
Digital Design and Interactive Media
Educators Rising
Electrical Trades
Family, Career and Community Leaders of America (FCCLA)
Firefighting/EMS
Health Occupations Students of America (HOSA)
Medical Assisting
National Technical Honor Society
Physical Therapy & Exercise Science
Positive Achievement in Career Education (PACE)
SkillsUSA
Social Studies
Student Assistance Fund
Student Council
Welding & Metal Fabrication

8. Hearing of the public (non-agenda items)
9. Board Members' Comments
10. Superintendent's Comments
11. Treasurer's Comments
12. Request Executive Session to consider the employment of a public employee

Adjournment: Next Meeting June 25, 2019



Board of Education Minutes

Newark, Ohio

May 28, 2019

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on May 28, 2019.

The meeting was called to order at 5:31 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Freddie Latella, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

19:026

Mr. Tim Carr moved and Mr. Matthew Clark seconded the approval of the Board of Education meeting minutes of April 23, 2019

YEA: CARR, CLARK, CORNMAN, LATELLA, WINTER, YOCUM, and NICCUM
The President advised the motion carried

19:027

Dr. Jennifer Cornman moved and Ms. Dianne Winter seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To employ Erika Ballard as Adult Education Cosmetology Instructor/Coordinator, Step 0 on the Instructor/Coordinator II Salary Schedule, one (1) year limited contract, at the annual rate of \$33,750.00 prorated to 195 days for the 2019-2020 school year
2. To approve the following administrative contracts

One-Year Limited Contract

Noah Cooksey	CNC Machining & Ariel Corporation
Janet Fletcher	Financial Aid Officer

Two-Year Limited Contract

Ryan Haught	HVAC Instructor/Coordinator
Aaron Stewart	Adult Education Coordinator

Three-Year Limited Contract

Leo Collins	Structural & Pipe Welding/Fabrication
Roger Elliott	Network Technician
Bradley Hager	Heavy Truck & Equipment
Erin Wheeler	ABLE Coordinator
Jason Whitlatch	Facilities Manager

3. To approve the non-renewal of administrative contract upon its expiration on July 31, 2019

Don Dean	Manufacturing Technologies Coordinator
----------	--

4. To approve the following licensed personnel contracts

One-Year Limited Contract

Ashley Bauer	Career Connections
Donald Carducci	Pre-Engineering
Kaylee Phillips	Intervention Specialist
Stefanie Stanton	Business

Two-Year Limited Contract

Chad Lees	Automotive Collision Repair
Rommey Stiteler	Science

Three-Year Limited Contract

Shawn Decker	Information Technology
--------------	------------------------

Five-Year Limited Contract

Richard Fehrman	English
Matthew Frischen	Information Technology

Continuing Contract

Kristan Blackledge	Pre-Engineering
Andrea Scott	English
Ryan Wheeler	School Counselor

5. To approve the following classified contracts

One-Year Limited Contact

James Bishop Building Operator

Two-Year Limited Contract

Patricia Sue Burnett Administrative Assistant

Continuing Contract

Adam Brannon Custodian
 Eileen Hudson Administrative Assistant
 Ryan Miskell Building Operator

6. To approve the following Secondary Center part-time personnel for the 2019-2020 school year

<u>Employee</u>	<u>Position</u>	<u>Rate</u>	<u>Average Hours</u>
Destiny Needles	Aide: Bistro	salary schedule	28 hours/week
Tessa Hughes	Aide: Cosmetology	salary schedule	25 hours/week
Barb Wolfe	Aide: Preschool	salary schedule	27.5 hours/week
Jennifer Merrill	Boulevard Receptionist	\$14.00/hour	27.5 hours/week
Leslie DeRolph	Building Monitor	\$13.00/hour	27.5 hours/week
Bradley Palmer	Building Monitor	\$13.00/hour	27.5 hours/week
Megan Bilger	Cafeteria Worker	salary schedule	28 hours/week
Kyra Schumaker	Cafeteria Worker	salary schedule	28 hours/week
Dale Backland	FACTS Tutor	\$20.00/hour	25 hours/week
Ann Thum	FACTS Tutor	\$20.00/hour	25 hours/week
Jennifer Wilkes	FACTS Tutor	\$20.00/hour	25 hours/week
Linda Thornton	Free & Reduced Lunch Coordinator	salary schedule	28 hours/week
Eydie Hoskinson	Kitchen Manager	salary schedule	28 hours/week
Matt Darrah	Saturday School Supervisor *	\$18.00/hour	4 hours/week
Heather Griffin	Saturday School Supervisor *	\$18.00/hour	4 hours/week
Bradley Palmer	Saturday School Supervisor *	\$18.00/hour	4 hours/week
Vicki Reed	School-to-Work	\$25.00/hour	25-29 hours/week
Matt Darrah	Wednesday School Supervisor (as needed)	\$18.00/hour	1 hour/week

*This is a shared position on an as needed basis

7. To approve the following teachers to be paid, at their per diem rate, additional days beyond the 184 day contract, to align C-TEC's calendar to the Associate School's calendar; payment will occur in June, 2020

Donald Carducci, Pre-Engineering (Licking Heights)	2 days
Bev Chopin, Teaching Professions (Licking Heights)	2 days
Shawn Decker, Information Technology (Northridge)	1 day
Carole Dunn, Pre-Engineering (Johnstown)	1 day
Dale Fife, Engineering & Science Technology (Watkins)	2 days
Taylor Gingery, Career Connections (Licking Heights)	2 days
Ryan Johnston, Information Technology (Granville)	1 day
Stefanie Stanton, Business (Granville)	1 day
Brittany Woods, Health (Licking Heights)	2 days

8. To approve the following personnel for supplemental positions at the rate of \$2,400.00 for the 2019-2020 school year

Bev Chopin	Educators Rising Advisor
Andrea Dickerson	Educators Rising Advisor
Andrea Scott	English Department Head
Jessica Karr	FCCLA Advisor
Laura Atherton	HOSA Advisor
Keri Vradenburg	HOSA Advisor
Laura Atherton	Mathematics Department Head
Nicholas Hancock	Middle School Robotics Club Advisor
Adam Wallick	Middle School STEM/LEGO League Advisor
Scott Karr	National Technical Honor Society Advisor
Matt Darrah	Science Department Head
Candace Collins	SkillsUSA Advisor
Steve Strelecky	SkillsUSA Advisor
Julie Ulery	SkillsUSA Advisor
Heather Griffin	Social Studies Department Head
Scott Karr	Student Activity Advisor: Student Council
Ellen Nixon	Student Activity Advisor: Student Council
Andrea Scott	Student Activity Advisor: Student Council
Bev Chopin	Teacher Mentor – Lead

9. To approve a one-year additional duty contract for Jessica Karr for Cafeteria Management in the amount of \$2,200.00 for the 2019-2020 school year

10. To approve the following instructors to receive payment (to be billed to outside vendors) for catering events that take place outside of the regular work day, at the rate of \$20.00 per hour, for the 2019-2020 school year

Michael Carnahan
Jessica Karr

11. To approve the following instructor to develop a course of study for Nutrition and Wellness

Jessica Karr \$900.00

12. To approve Maison Evans to be paid a stipend of \$100.00 per day for one (1) day to provide instruction at Summer Manufacturing Camp

13. To approve the following as substitute Teachers, on an as needed basis, for the 2019-2020 school year at the rate of \$95.00 per day, pending annual license renewal and background check

David Abel	Career Tech/Precision Mach.
Michael Blowers	Academics
Tracie Claggett	Academics/Medical
Mike Cronin	Career-Tech/FMS
Rebecca Friesz	Academics
Phillip Gantt	Academics
David Geiger	Career-Tech/Automotive
Cherie Holland	Academics
Douglas Linger	Career-Tech/Electrical
Kimberly McCartney	Academics
Edna Ridenbaugh	Academics
Rebecca Showman	Academics
Matthew Thompson	Academics/Vocational Education
Dan Todoran	Academics/Vocational Education
Jim Wiblin	Vocational Education
Julie Wolfe	Academics/Vocational Education

14. To approve the following as substitute Administrative Assistant, on an as needed basis, for the 2019-2020 school year at the rate of \$14.00 per hour

Mary Bebout
Jennifer Merrill

15. To approve the following Adult Education Center’s part-time personnel, on an as needed basis, for the 2018-2019 school year

Administrative Assistant Maria McDermott *	\$19.00 per hour
CP&P – Assessment Specialist Mikayla Fleming *	\$12.50 per hour
Customized Training – Instructor Maison Evans	\$20.00 per hour
Rodney Huhn	\$25.00 per hour
Zack Snider	\$25.00 per hour

*pending background check

- B. To approve the Secondary Center Student Handbook for the 2019-2020 school year
- C. To approve the Secondary Center Student Activity Calendar for the 2019-2020 school year
- D. To approve the Secondary Center’s textbook list for the 2019-2020 school year
- E. To approve the Secondary Center’s fees for the 2019-2020 school year
- F. To approve Culinary Arts students to be paid the current minimum wage for catering events held outside of the school day for the 2019-2020 school year
- G. To hold the first read of the 2019-2020 Employee Handbook
- H. To hold the first read on the following Board Policies

5610.03	Emergency Removal of Students
6325	Finances
6605	Crowdfunding
8400	School Safety
8500	Food Services

- I. To approve a contract with the Newark Division of Police, Licking County, for the purpose of retaining a School Resource Officer, not to exceed the amount of \$45,000.00, for the 2019-2020 school year
- J. To approve an agreement with the NCCER Curriculum Sponsor for services provided by Associated Builders and Contractors Central Ohio Chapter for the 2019-2020 school year, at the cost of \$1,000.00
- K. To approve the Adult Education Student Catalog July – December 2019
- L. To approve a contract with Triple H Enterprises, for the purpose of parking lot resurfacing, at the cost of \$429,093.00

YEA: CORNMAN, WINTER, CARR, CLARK, LATELLA, YOCUM, and NICCUM
The President advised the motion carried

Mr. Tim Carr left the meeting at 5:50 p.m.

19:028

Mr. Forest Yocum moved and Dr. Jennifer Cornman seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for April 2019.
- B. To approve the revised Five-Year Forecast for the FY19 May Submission
- C. To approve the renewal premium for liability, fleet, and property insurance through Southwestern Ohio Educational Purchasing Council at the rate of \$43,032.00 for the 20019-2020 school year
- D. To approve the LACA Service Agreement in the amount of \$47,084.65, from July 1, 2019 to June 30, 2020
- E. To approve the following Then and Now Purchase Orders

78837	Bricker & Eckler	\$5,249.71
78701	Ryan Johnston	\$3,275.00

- F. To approve revisions to the following Purpose Statement & Budgets

Dental Assisting
HOSA

- G. To approve the following Purpose Statement & Budgets for the 2019-2020 school year

Adult Education Cosmetology
Architectural and Engineering Design
Automotive Collision Repair
Automotive Technologies
Clinical Care
Construction Technology
Cosmetology
Criminal Justice
Culinary Arts/The Bistro – Tip Fund
Dental Assisting
Diesel Power Equipment Mechanic
Digital Design and Interactive Media
Educators Rising
Electrical Trades
Family, Career and Community Leaders of America (FCCLA)
Firefighting/EMS
Health Occupations Students of America (HOSA)
Medical Assisting
National Technical Honor Society
Physical Therapy & Exercise Science
Positive Achievement in Career Education (PACE)
SkillsUSA
Social Studies
Student Assistance Fund
Student Council
Welding & Metal Fabrication

YEA: YOCUM, CORNMAN, CLARK, LATELLA, WINTER, and NICCUM
The President advised the motion carried

19:029

Dr. Jennifer Cornman moved and Mr. Matthew Clark seconded the motion that the meeting be adjourned

YEA: CORNMAN, CLARK, LATELLA, WINTER, YOCUM, and NICCUM
President advised the meeting be adjourned at 6:08 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

April 23, 2019

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Presentation: Mrs. Lauren Massie, Director of Adult Education
4. Minutes of March 21, 2019 Board of Education Meeting
5. Hearing of the public (agenda items)
6. Superintendent's Recommendations
 - A. Personnel
 1. To accept the resignation of Theodore McNamara, Public Safety Instructor, effective April 11, 2019
 2. To accept the resignation, for the purpose of retirement, of Sherrie Waller, Director's Administrative Assistant, effective August 30, 2019
 3. To accept the resignation, for the purpose of retirement, of Glenn Wilson, Facilities Mechanic, effective August 30, 2019
 4. To employ Shelly Blubaugh as EMIS Officer, Step 6 on the Officer Salary Schedule, on a thirteen (13) month contract from July 1, 2019 through July 30, 2020, at the annual rate of \$57,120.00

5. To employ Carole Dunn as Pre-Engineering Instructor at Johnstown Middle School, Class V, Step 25 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$81,125.00 for the 2019-2020 school year, pending background check
6. To approve Candace Collins, Criminal Justice Instructor, to provide tutoring services for students on an as needed basis, at the rate of \$25.00 per hour for 5 hours per week for the 2018-2019 school year
7. To approve the following as part-time Custodians, June 3 through August 9, 2019, on an as needed basis, at the rate of \$14.00 per hour, not to exceed 28 hours per week

Eydie Hoskinson
Kyra Shumaker

8. To approve the following C-TEC van drivers for the 2019-2020 school year

David Abel	Substitute van driver, as needed	\$11.77 per hour
Dave Geiger	Substitute van driver, as needed	\$11.77 per hour
Sean Kern		
Greg King		
Bruce Piper		
Stephanie Priestnal		
Victoria Reed		
Steve Strelecky		

9. To approve Brittany Woods, Health Instructor at Licking Heights, to be paid a stipend of \$100.00 per day for attending Train the Trainer Training July 13-14 and July 20-21, 2019 which will enable her to serve as the District Program Coordinator for the C-TEC STNA program. Expenses, travel, and registration to be paid according to C-TEC Board Policy
10. To approve the following Adult Education Center's part-time personnel, on an as needed basis, for the 2018-2019 school year

Aspire Instructor (ABLE Local)		
Cassie Spain		\$20.00 per hour

AE Part-time, continued

HVAC Instructor
James O'Donnell

\$20.00 per hour

- B. To commend all Administrative and Support Staff for Administrative Professional's Week, April 22 through April 26, 2019
- C. To commend the C-TEC Teaching Staff for National Teacher Appreciation Week, May 6 through May 10, 2019
- D. To commend the following C-TEC Staff who have served the District for ten (10) and twenty (20) years

Ten Years

Gayle Cronin, Medical Assisting Instructor
Jennifer Glover, Intervention Specialist
Benjamin R. Streby, Treasurer/CFO

Twenty Years

Jill LeMaster, Science Instructor
Joyce L. Malainy, Ed.D., Superintendent

- E. To approve the Satellite Center's textbook list for the 2019-2020 school year
- F. To hold the first read of the Secondary Center Student Handbook for the 2019-2020 school year
- G. To approve the HOSA out of state field trip to Orlando, FL June 19-22, 2019. The students will be competing in the HOSA National Leadership Conference; the trip will be paid for by fundraisers, student activity funds, and students/parents
- H. To approve the C-TEC Board of Education support of \$200.00 per student for the following students from HOSA student organization who will be attending the National Leadership Conference in Orlando, FL June 19-22, 2019

Student

Serena Escobar
Eowyn Frail
Benjamin Gibson

Home School

Watkins
Granville
Granville

Competition

EMT
EMT
Medical Law & Ethics

HOSA, continued

Shelby Glaub	Lakewood	Medical Assisting
Daniel Hect	Granville	EMT
Haley Knoefel	Utica	Medical Assisting
Lawrence Tittle	Lakewood	EMT

- I. To approve the SkillsUSA out of state field trip to Louisville, KY June 24-28, 2019. The students will be competing in the SkillsUSA National Leadership Conference; the trip will be paid for by fundraisers, student activity funds, and students/parents
- J. To approve the C-TEC Board of Education support of \$200.00 per student for the following student from SkillsUSA student organization who will be attending the National Leadership and Skills Conference in Louisville, KY June 24-28, 2019

<u>Student</u>	<u>Home School</u>	<u>Competition</u>
Hunter Shumaker	Licking Valley	Carpentry

- K. To approve a contract with the Elks Lodge for the purpose of Prom venue rental, April 6, 2019, at the cost of \$300.00
 - L. To approve a contract with WCLT Radio, Inc. for the purpose of marketing, April 8 – 22, 2019, at the cost of \$1,674.00
 - M. To approve a contract with the Hartford Fair for the purpose of marketing, August 4-10, 2019, at the cost of \$250.00
 - N. To approve a contract with Big City Photo Booths for the purpose of Prom pictures, April 6, 2019 at the cost of \$500.00
 - O. To approve Resolution 2019-02 Waiving Competitive Bidding for Restroom Partitions and Related Work and Authorizing Superintendent and Treasurer/CFO to Proceed with the Work
7. Treasurer/CFO's Recommendations
- A. To approve the financial reports for March 2019

- B. To offer student accident insurance through Student Protective Agency (Guarantee Trust Life Insurance Company) for the 2019-2020 school year at the following cost:

School Time Plan	\$37.00
Twenty-four Hour Plan	\$91.00

- C. To approve a lease agreement between C-TEC and Rebecca Hensley to maintain the grounds not currently being mowed
 - D. To approve Resolution 2019-03 Waiving Notice Periods and Approving a Tax Increment Financing Exemption to be Granted by Etna Township (Licking County), Ohio and a CRA Agreement to be entered into by Licking County, Ohio
 - E. To approve Resolution 2019-04 Amended Appropriations
- 8. Hearing of the public (non-agenda items)
 - 9. Board Members' Comments
 - 10. Superintendent's Comments
 - 11. Treasurer's Comments
 - 12. Request Executive Session to consider the employment of a public employee

Adjournment: Next Meeting May 28, 2019



Board of Education Minutes

Newark, Ohio

April 23, 2019

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on April 23, 2019.

The meeting was called to order at 5:32 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Mr. Freddie Latella, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

19:020

Mr. Freddie Latella moved and Mr. Forest Yocum seconded the approval of the Board of Education meeting minutes of March 21, 2019

YEA: LATELLA, YOCUM, CARR, WINTER, and NICCUM

ABSTAIN: CLARK

The President advised the motion carried

19:021

Ms. Dianne Winter moved and Mr. Matthew Clark seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To accept the resignation of Theodore McNamara, Public Safety Instructor, effective April 11, 2019
2. To accept the resignation, for the purpose of retirement, of Sherrie Waller, Director's Administrative Assistant, effective August 30, 2019
3. To accept the resignation, for the purpose of retirement, of Glenn Wilson, Facilities Mechanic, effective August 30, 2019
4. To employ Shelly Blubaugh as EMIS Officer, Step 6 on the Officer Salary Schedule, on a thirteen (13) month contract from July 1, 2019 through July 30, 2020, at the annual rate of \$57,120.00

5. To employ Carole Dunn as Pre-Engineering Instructor at Johnstown Middle School, Class V, Step 25 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$81,125.00 for the 2019-2020 school year, pending background check
6. To approve Candace Collins, Criminal Justice Instructor, to provide tutoring services for students on an as needed basis, at the rate of \$25.00 per hour for 5 hours per week for the 2018-2019 school year
7. To approve the following as part-time Custodians, June 3 through August 9, 2019, on an as needed basis, at the rate of \$14.00 per hour, not to exceed 28 hours per week

Eydie Hoskinson
Kyra Shumaker

8. To approve the following C-TEC van drivers for the 2019-2020 school year

David Abel	Substitute van driver, as needed	\$11.77 per hour
Dave Geiger	Substitute van driver, as needed	\$11.77 per hour
Sean Kern		
Greg King		
Bruce Piper		
Stephanie Priestnal		
Victoria Reed		
Steve Strelecky		

9. To approve Brittany Woods, Health Instructor at Licking Heights, to be paid a stipend of \$100.00 per day for attending Train the Trainer Training July 13-14 and July 20-21, 2019 which will enable her to serve as the District Program Coordinator for the C-TEC STNA program. Expenses, travel, and registration to be paid according to C-TEC Board Policy
10. To approve the following Adult Education Center's part-time personnel, on an as needed basis, for the 2018-2019 school year

Aspire Instructor (ABLE Local)		
Cassie Spain		\$20.00 per hour
HVAC Instructor		
James O'Donnell		\$20.00 per hour

- B. To commend all Administrative and Support Staff for Administrative Professional’s Week, April 22 through April 26, 2019
- C. To commend the C-TEC Teaching Staff for National Teacher Appreciation Week, May 6 through May 10, 2019
- D. To commend the following C-TEC Staff who have served the District for ten (10) and twenty (20) years

Ten Years

Gayle Cronin, Medical Assisting Instructor
Jennifer Glover, Intervention Specialist
Benjamin R. Streby, Treasurer/CFO

Twenty Years

Jill LeMaster, Science Instructor
Joyce L. Malainy, Ed.D., Superintendent

- E. To approve the Satellite Center’s textbook list for the 2019-2020 school year
- F. To hold the first read of the Secondary Center Student Handbook for the 2019-2020 school year
- G. To approve the HOSA out of state field trip to Orlando, FL June 19-22, 2019. The students will be competing in the HOSA National Leadership Conference; the trip will be paid for by fundraisers, student activity funds, and students/parents
- H. To approve the C-TEC Board of Education support of \$200.00 per student for the following students from HOSA student organization who will be attending the National Leadership Conference in Orlando, FL June 19-22, 2019

<u>Student</u>	<u>Home School</u>	<u>Competition</u>
Serena Escobar	Watkins	EMT
Eowyn Frail	Granville	EMT
Benjamin Gibson	Granville	Medical Law & Ethics
Shelby Glaub	Lakewood	Medical Assisting
Daniel Hect	Granville	EMT
Haley Knoefel	Utica	Medical Assisting
Lawrence Tittle	Lakewood	EMT

- I. To approve the SkillsUSA out of state field trip to Louisville, KY June 24-28, 2019. The students will be competing in the SkillsUSA National Leadership Conference; the trip will be paid for by fundraisers, student activity funds, and students/parents
- J. To approve the C-TEC Board of Education support of \$200.00 per student for the following student from SkillsUSA student organization who will be attending the National Leadership and Skills Conference in Louisville, KY June 24-28, 2019

<u>Student</u>	<u>Home School</u>	<u>Competition</u>
Hunter Shumaker	Licking Valley	Carpentry

- K. To approve a contract with the Elks Lodge for the purpose of Prom venue rental, April 6, 2019, at the cost of \$300.00
- L. To approve a contract with WCLT Radio, Inc. for the purpose of marketing, April 8 – 22, 2019, at the cost of \$1,674.00
- M. To approve a contract with the Hartford Fair for the purpose of marketing, August 4-10, 2019, at the cost of \$250.00
- N. To approve a contract with Big City Photo Booths for the purpose of Prom pictures, April 6, 2019 at the cost of \$500.00
- O. To approve Resolution 2019-02 Waiving Competitive Bidding for Restroom Partitions and Related Work and Authorizing Superintendent and Treasurer/CFO to Proceed with the Work
- P. To approve a contract with The Virtues Golf Club for the purpose of Senior Breakfast, May 22, 2019, at the cost of \$100 deposit plus the cost of food per student attending
- Q. To approve a lease agreement with Annie’s Frozen Yogurt for the purpose of equipment and license agreement for the 2019-2020 school year at the cost of \$400.00 plus product minimum

YEA: WINTER, CLARK , CARR, LATELLA, YOCUM, and NICCUM
The President advised the motion carried

19:022

Mr. Matthew Clark moved and Mr. Tim Carr seconded the approval of the Treasurer/CFO’s Recommendations

- A. To approve the financial reports for March 2019
- B. To offer student accident insurance through Student Protective Agency (Guarantee Trust Life Insurance Company) for the 2019-2020 school year at the following cost:

School Time Plan	\$37.00
Twenty-four Hour Plan	\$91.00
- C. To approve a lease agreement between C-TEC and Rebecca Hensley to maintain the grounds not currently being mowed
- E. To approve Resolution 2019-04 Amended Appropriations

YEA: CLARK, CARR, LATELLA, WINTER, YOCUM and NICCUM
The President advised the motion carried

19:023

Mr. Matthew Clark moved and Mr. Forest Yocum seconded the approval of the Treasurer/CFO's recommendation

- D. To approve Resolution 2019-03 Waiving Notice Periods and Approving a Tax Increment Financing Exemption to be Granted by Etna Township (Licking County), Ohio and a CRA Agreement to be entered into by Licking County, Ohio

YEA: CLARK, YOCUM, CARR, WINTER, and NICCUM
ABSTAN: LATELLA
The President advised the motion carried

19:024

Mr. Tim Carr moved and Ms. Dianne Winter seconded to enter into Executive Session to consider the employment of a public employee

YEA: CARR, WINTER, CLARK, LATELLA, YOCUM, and NICCUM
The President advised to motion carried

The Board entered into Executive Session at 6:12 p.m.

The Board returned to Regular Session at 6:28 p.m.

19:025

Mr. Tim Carr moved and Ms. Dianne Winter seconded the motion that the meeting be adjourned

YEA: CARR, WINTER, CLARK, LATELLA, YOCUM, and NICCUM
President advised the meeting be adjourned at 6:29 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

March 21, 2019

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Presentation: Ms. Michelle Snow, Director of Secondary Center
4. Minutes of February 26, 2019 Board of Education Meeting
5. Hearing of the public (agenda items)
6. Superintendent's Recommendations
 - A. Personnel
 1. To accept the resignation of Timothy Jacobs, Math Instructor, effective June 30, 2019
 2. To accept the resignation of Ronald Hill, Adult Education Massage Therapy Instructor, effective February 21, 2019
 3. To employ James R. Davis as Math Instructor, Class II, Step 6 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$46,940.00 for the 2019-2020 school year, pending background check
 4. To approve the following Adult Education Center's part-time personnel, on an as needed basis, for the 2018-2019 school year

AE Part-time

Ariel – Instructor Rodney Huhn *	\$25.00 per hour
Customized Business & Industry Training Rodney Huhn *	\$25.00 per hour
General & CNC Machining – Instructor Rodney Huhn *	\$25.00 per hour
Licensed Massage Therapy – (A & P Instructor) Anthony DeAngelo *	\$20.00 per hour
Multicraft Maintenance – Instructor Rodney Huhn *	\$25.00 per hour
Office Technology – Instructor Kelly Bierkortte *	\$21.00 per hour
Public Safety – Customized Training Instructor Jaime Jones *	\$24.00 per hour
Public Safety – Fire 1 & 2 Instructor Jaime Jones *	\$21.00 per hour
Public Safety – FMS Fire Instructor Jaime Jones *	\$21.00 per hour
Registered Medical Assistant – Instructor Anthony DeAngelo *	\$20.00 per hour
Structural Pipe & Feb Welding Instructor Rodney Huhn *	\$25.00 per hour

*pending background check

- B. To close the Visual Design and Imaging Satellite Program located at Granville High School, effective June 2019

- C. To approve a contract with the Newark Division of Police, Licking County, for the purpose of Prom Security on April 6, 2019
- D. To approve a contract with the Newark Division of Police, Licking County, for the purpose of Honors Ceremony Security on May 24, 2019
- E. To commend and thank the following Culinary Arts students and staff for showing professionalism, pride, and dedication preparing the Coughlin “You Made a Difference” Award Dinner

Jason Crumbley	Culinary Arts 1 (Utica)
Kenneth Franken	Culinary Arts 1 (Watkins Memorial)
Holley Lane	Culinary Arts 1 (Licking Valley)
Alexis Lyon	Culinary Arts 1 (Northridge)
Jonathon McComas	Culinary Arts 1 (Granville)
Andrew Stanley	Culinary Arts 1 (Watkins Memorial)
Tyler Stuhr	Culinary Arts 1 (Licking Valley)
Chef Jessica Karr	Culinary Arts Instructor
Eydie Koski	Cook
Jessica Romine	Head Cook
Linda Thornton	Free & Reduced Lunch Coordinator

F. Donation

AlphaLink Communications
Karla Carson
1496 West Main Street
Newark, OH 43055
\$500.00 - Women in IT Scholarship Fund

Sally Beauty Supplies
Jessica Luthi-Green
959-A Hebron Road
Heath, OH 43056
Hair color and Developer (quantity: 20) to be used by AE Cosmetology program

7. Treasurer/CFO's Recommendations

- A. To approve the financial reports for February 2019

B. To approve the following Then and Now Purchase Order

78630	Bricker & Eckler	\$7,750.14
-------	------------------	------------

8. Hearing of the public (non-agenda items)
9. Board Members' Comments
10. Superintendent's Comments
11. Treasurer's Comments
12. Request Executive Session to consider the employment of a public employee with possible action to follow

Adjournment: Next Meeting April 23, 2019



Board of Education Minutes

Newark, Ohio

March 21, 2019

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on March 21, 2019.

The meeting was called to order at 5:32 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Dr. Jennifer Cornman, Mr. Freddie Latella, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

19:016

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded the approval of the Board of Education meeting minutes of February 26, 2019

YEA: CORNMAN, CARR, LATELLA, WINTER, YOCUM, and NICCUM

The President advised the motion carried

19:017

Mr. Freddie Latella moved and Dr. Jennifer Cornman seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To accept the resignation of Timothy Jacobs, Math Instructor, effective June 30, 2019
2. To accept the resignation of Ronald Hill, Adult Education Massage Therapy Instructor, effective February 21, 2019
3. To employ James R. Davis as Math Instructor, Class II, Step 6 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$46,940.00 for the 2019-2020 school year, pending background check
4. To approve the following Adult Education Center's part-time personnel, on an as needed basis, for the 2018-2019 school year

<u>AE Part-time</u> Ariel – Instructor Rodney Huhn *	\$25.00 per hour
Customized Business & Industry Training Rodney Huhn *	\$25.00 per hour
General & CNC Machining – Instructor Rodney Huhn *	\$25.00 per hour
Licensed Massage Therapy – (A & P Instructor) Anthony DeAngelo *	\$20.00 per hour
Multicraft Maintenance – Instructor Rodney Huhn *	\$25.00 per hour
Office Technology – Instructor Kelly Bierkortte *	\$21.00 per hour
Public Safety – Customized Training Instructor Jaime Jones *	\$24.00 per hour
Public Safety – Fire 1 & 2 Instructor Jaime Jones *	\$21.00 per hour
Public Safety – FMS Fire Instructor Jaime Jones *	\$21.00 per hour
Registered Medical Assistant – Instructor Anthony DeAngelo *	\$20.00 per hour
Structural Pipe & Feb Welding Instructor Rodney Huhn *	\$25.00 per hour

*pending background check

5. To employ Brittany Woods as Health Instructor at Licking Heights High School, Class I, Step 7 on the Teacher Salary Schedule, one (1) year limited contract, at the annual rate of \$46,275.00 for the 2019-2020 school year, pending background check

6. To approve Jessica Young for the following substitute positions on an as needed basis for the 2018-2019 school year, pending background check

Boulevard Receptionist	\$14.00 per hour
Building Monitor	\$13.00 per hour
Cafeteria Worker	\$10.60 per hour

- B. To close the Visual Design and Imaging Satellite Program located at Granville High School, effective June 2019
- C. To approve a contract with the Newark Division of Police, Licking County, for the purpose of Prom Security on April 6, 2019
- D. To approve a contract with the Newark Division of Police, Licking County, for the purpose of Honors Ceremony Security on May 24, 2019
- E. To commend and thank the following Culinary Arts students and staff for showing professionalism, pride, and dedication preparing the Coughlin "You Made a Difference" Award Dinner

Jason Crumbley	Culinary Arts 1 (Utica)
Kenneth Franken	Culinary Arts 1 (Watkins Memorial)
Holley Lane	Culinary Arts 1 (Licking Valley)
Alexis Lyon	Culinary Arts 1 (Northridge)
Jonathon McComas	Culinary Arts 1 (Granville)
Andrew Stanley	Culinary Arts 1 (Watkins Memorial)
Tyler Stuhr	Culinary Arts 1 (Licking Valley)
Chef Jessica Karr	Culinary Arts Instructor
Eydie Koski	Cook
Jessica Romine	Head Cook
Linda Thornton	Free & Reduced Lunch Coordinator

- F. Donation

AlphaLink Communications
Karla Carson
1496 West Main Street
Newark, OH 43055
\$500.00 - Women in IT Scholarship Fund

Donations, continued

Sally Beauty Supplies

Jessica Luthi-Green

959-A Hebron Road

Heath, OH 43056

Hair color and Developer (quantity: 20) to be used by AE Cosmetology program

YEA: LATELLA, CORNMAN, CARR, WINTER, YOCUM, and NICCUM
The President advised the motion carried

19:018

Dr. Jennifer Cornman moved and Mr. Forest Yocum seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for February 2019
- B. To approve the following Then and Now Purchase Order

78630	Bricker & Eckler	\$7,750.14
-------	------------------	------------

YEA: CORNMAN, YOCUM, CARR, LATELLA, WINTER, and NICCUM
The President advised the motion carried

19:019

Mr. Forest Yocum moved and Ms. Dianne Winter seconded the motion that the meeting be adjourned

YEA: YOCUM, WINTER, CARR, CORNMAN, LATELLA, and NICCUM
President advised the meeting be adjourned at 6:11 p.m.

President

Treasurer/CFO

CERTIFICATE
(Ohio Revised Code Section 5705.412)

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

February 26, 2019

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Presentation: Joyce L. Malainy/Collective Bargaining Agreement
4. Presentation: Mrs. Stephanie Priestnal, Director of District Services
5. Minutes of January 9, 2019 Board of Education Regular and Organizational Meetings
6. Hearing of the public (agenda items)
7. Superintendent's Recommendations
 - A. To approve the C-TEC TEA Collective Bargaining Agreement for a period of three (3) years, effective July 1, 2019
 - B. Personnel
 1. To accept the resignation of Thomas A. Pullem, Machine Assembly Instructor/Coordinator, effective January 28, 2019
 2. To accept the resignation of Pamela S. Hoffman, Adult Education Welcome Center, effective May 31, 2019

3. To accept the resignation for the purpose of retirement, of Jennifer Kinsley, Visual Design & Imaging Instructor, effective May 31, 2019
4. To approve Megan Bilger as substitute Cafeteria Worker, on an as needed basis, for the 2018-2019 school year at the rate of \$10.60 per hour, pending background check
5. To approve Tracie Claggett as substitute teacher, on an as needed basis, for the 2018-2019 school year at the rate of \$95.00 per day, pending licensure and background checks
6. To approve the following Adult Education Center's part-time personnel, on an as needed basis, for the 2018-2019 school year

Career Enhancement Instructor	
Tessann Peyton	\$18.00 per hour
Zack Snider	\$20.00 per hour
Customized Training Instructor	
James O'Donnell *	\$20.00 per hour
Licensed Massage Therapy (A & P Instructor)	
Tracie Claggett *	\$20.00 per hour
Multicraft Maintenance Instructor	
James O'Donnell *	\$20.00 per hour
OSU Instructor	
James O'Donnell *	\$25.00 per hour
Public Safety - Customized Training Instructor	
Duane Price *	\$24.00 per hour
Public Safety – Fire 1 & 2 Instructor	
Duane Price *	\$21.00 per hour
Public Safety – FMS Fire Instructor	
Duane Price *	\$21.00 per hour

Adult Education part-time, continued

Registered Medial Assistant Instructor

Tracie Claggett * \$20.00 per hour

April Fulton * \$18.00 per hour

Structural Pipe & Fab Welding Instructor

James O'Donnell * \$20.00 per hour

*pending background check

- C. To approve the Pre-Engineering Program, to be housed at Johnstown Middle School, beginning the 2019-2020 school year
- D. To approve the Health Science Program to be housed at Licking Heights High School, beginning the 2019-2020 school year
- E. Donations

Ericka Haines
Administrative Specialist II
Licking County Board of DD
195 Union Street, Suite B2
Newark, OH 43055
8 LED Nail Lamps to be used by Cosmetology programs

Teresa R. Robertson
7732 Worley Drive
Blacklick, OH 43004
2009 Chevrolet HHR – to be used by the Auto Technology program

8. Treasurer's Recommendations

- A. To approve the financial reports for January 2019
- B. To approve revisions to the following Purpose Statement & Budgets

Construction Technology
Welding & Metal Fabrication

C. To approve the following Then and Now purchase

78554	Fifth Third	\$9,293.00
-------	-------------	------------

D. To approve Resolution 2019-01 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Then to the County Auditor

9. Hearing of the public (non-agenda items)
10. Board Members' Comments
11. Superintendent's Comments
12. Treasurer's Comments
13. Request Executive Session to consider the employment of a public employee and to consider the compensation of public employees, with possible Board action to follow

Adjournment: Next Meeting March 21, 2019



Board of Education Minutes

Newark, Ohio

February 26, 2019

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on February 26, 2019.

Ms. Dianne Winter was administered the Oath of Office by Benjamin R. Streby, Treasurer/CFO prior to the meeting.

The meeting was called to order at 5:33 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Freddie Latella, Ms. Dianne Winter, Mr. Forest Yocum and Ms. Bev Niccum

19:010

Mr. Forest Yocum moved and Mr. Matthew Clark seconded the approval of the Board of Education Organizational and Regular meeting minutes of January 9, 2019

YEA: YOCUM, CLARK, CARR, CORNMAN, LATELLA, and NICCUM

ABSTAIN: WINTER

The President advised the motion carried

19:011

Dr. Jennifer Cornman moved and Mr. Timothy Carr seconded the approval of the Superintendent's Recommendations

- A. To approve the C-TEC TEA Collective Bargaining Agreement for a period of three (3) years, effective July 1, 2019
- B. Personnel
 1. To accept the resignation of Thomas A. Pullem, Machine Assembly Instructor/Coordinator, effective January 28, 2019
 2. To accept the resignation of Pamela S. Hoffman, Adult Education Welcome Center, effective May 31, 2019

3. To accept the resignation, for the purpose of retirement, of Jennifer Kinsley, Visual Design & Imaging Instructor, effective May 31, 2019
4. To approve Megan Bilger as substitute Cafeteria Worker, on an as needed basis, for the 2018-2019 school year at the rate of \$10.60 per hour, pending background check
5. To approve Tracie Claggett as substitute teacher, on an as needed basis, for the 2018-2019 school year at the rate of \$95.00 per day, pending licensure and background checks
6. To approve the following Adult Education Center's part-time personnel, on an as needed basis, for the 2018-2019 school year

Career Enhancement Instructor	
Tessann Peyton	\$18.00 per hour
Zack Snider	\$20.00 per hour

Customized Training Instructor	
James O'Donnell *	\$20.00 per hour

Licensed Massage Therapy (A & P Instructor)	
Tracie Claggett *	\$20.00 per hour

Multicraft Maintenance Instructor	
James O'Donnell *	\$20.00 per hour

OSU Instructor	
James O'Donnell *	\$25.00 per hour

Public Safety - Customized Training Instructor	
Duane Price *	\$24.00 per hour

Public Safety – Fire 1 & 2 Instructor	
Duane Price *	\$21.00 per hour

Public Safety – FMS Fire Instructor	
Duane Price *	\$21.00 per hour

Registered Medial Assistant Instructor	
Tracie Claggett *	\$20.00 per hour
April Fulton *	\$18.00 per hour

Adult Education part-time, continued
Structural Pipe & Fab Welding Instructor
James O'Donnell *

\$20.00 per hour

*pending background check

- C. To approve the Pre-Engineering Program, to be housed at Johnstown Middle School, beginning the 2019-2020 school year
- D. To approve the Health Science Program to be housed at Licking Heights High School, beginning the 2019-2020 school year
- E. Donations

Ericka Haines
Administrative Specialist II
Licking County Board of DD
195 Union Street, Suite B2
Newark, OH 43055
8 LED Nail Lamps to be used by Cosmetology programs

Teresa R. Robertson
7732 Worley Drive
Blacklick, OH 43004
2009 Chevrolet HHR – to be used by the Auto Technology program

YEA: CORNMAN, CARR, CLARK, LATELLA, WINTER, YOCUM, and NICCUM
The President advised the motion carried

19:012

Mr. Forest Yocum moved and Dr. Jennifer Cornman seconded the approval of the Treasurer/CFO's Recommendations

- A. To approve the financial reports for January 2019
- B. To approve revisions to the following Purpose Statement & Budgets

Construction Technology
Welding & Metal Fabrication

C. To approve the following Then and Now purchase

78554	Fifth Third	\$9,293.00
-------	-------------	------------

D. To approve Resolution 2019-01 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Then to the County Auditor

YEA: YOCUM, CORNMAN, CARR, CLARK, LATELLA, WINTER, and NICCUM
The President advised the motion carried

19:013

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded to enter into Executive Session to consider the employment of a public employee and to consider the compensation of public employees

YEA: CORNMAN, CARR, CLARK, LATELLA, WINTER, YOCUM, and NICCUM
The President advised the motion carried

The Board Members entered into Executive Session at 6:14 p.m.

The Board Members returned to Regular Session at 6:32 p.m.

19:014

Mr. Freddie Latella moved and Mr. Tim Carr seconded the motion to extend the increase on the base approved in the TEA Collective Bargaining Agreement to all 260 day employees with the exception of the Superintendent and Treasurer/CFO

YEA: LATELLA, CARR, CLARK, CORNMAN, WINTER, YOCUM, and NICCUM
The President advised the motion carried

19:015

Dr. Jennifer Cornman moved and Mr. Forest Yocum seconded the motion that the meeting be adjourned

YEA: CORNMAN, YOCUM, CARR, CLARK, LATELLA, WINTER, and NICCUM
President advised the meeting be adjourned at 6:34 p.m.

President

Treasurer/CFO

**CERTIFICATE
(Ohio Revised Code Section 5705.412)**

IT IS HEREBY CERTIFIED that the CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY BOARD OF EDUCATION has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

BY: _____
Benjamin R. Streby, Treasurer/CFO

BY: _____
Joyce L. Malainy, Ed.D. Superintendent

BY: _____
Bev Niccum, Board President

AGENDA
CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION
ORGANIZATIONAL MEETING

JANUARY 9, 2019

5:30 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Election of Officers
 - A. President
 - B. Vice President
5. Appoint Ohio School Boards Association Legislative Liaison
6. Appoint Ohio School Boards Association Legislative Liaison Alternate
7. Appoint Ohio School Boards Association Student Achievement Liaison
8. Appointment of Bricker and Eckler as legal consultants, as needed
9. Designation of The Advocate as official newspaper for notification
10. Designation of day, place, and time for regular Board Meetings, which shall be held at least once every two months
11. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Purchasing Agent
12. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Federal Administrator
13. Request for authorization of the Superintendent to employ personnel, as needed, pending Board approval at its next regular meeting
14. Request for authorization of the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

15. Request for authorization of the Superintendent to make application for appropriate local, state, and/or federal funds and grants
16. Request to authorize \$5,000.00 for Board Service Fund
17. Request to Authorize the Following Petty Cash Funds:
 - \$ 200.00 for Treasurer
18. Request to authorize the following change funds:
 - \$ 50.00 Adult Education Office
 - \$150.00 Bistro
 - \$400.00 Cafeteria
 - \$100.00 Cosmetology Lab
 - \$ 50.00 Maintenance Department
 - \$100.00 Student Fees
 - \$150.00 Treasurer's Office
19. Request for authorization of the Treasurer to invest inactive monies
20. Request for authorization of the Treasurer to approve bills for payment
21. Adjournment



Board of Education Minutes

Newark, Ohio

January 9, 2019

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in an organizational session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on January 9, 2019.

The meeting was called to order at 5:37 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Freddie Latella, Mr. Forest Yocum and Ms. Bev Niccum

19:001

Ms. Niccum opened the floor for nominations for the office of President

Dr. Jennifer Cornman nominated Ms. Bev Niccum

Upon no further nominations Ms. Niccum closed nominations

Since only one candidate was nominated, Ms. Niccum declared that Ms. Bev Niccum was elected to the office of President

19:002

Ms. Niccum opened the floor for nominations for the office of Vice President

Mr. Forest Yocum nominated Dr. Jennifer Cornman

Upon no further nominations Ms. Niccum closed nominations

Since only one candidate was nominated, Ms. Niccum declared that Dr. Jennifer Cornman was elected to the office of Vice President

19:003

Mr. Freddie Latella moved and Dr. Jennifer Cornman seconded the approval of items 5-20

5. Appoint Ohio School Boards Association Legislative Liaison – Forest Yocum
6. Appoint Ohio School Boards Association Legislative Liaison Alternate – Freddie Latella
7. Appoint Ohio School Boards Association Student Achievement Liaison – Matthew Clark
8. Appointment of Bricker and Eckler as legal consultants, as needed
9. Designation of The Advocate as official newspaper for notification
10. Designation of fourth Tuesday of each month at 5:30 p.m. as the regular Board Meeting date to take place at 222 Price Road Newark, OH 43055, for the maximum number of meetings, per board policy
11. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Purchasing Agent
12. Appoint Joyce L. Malainy, Ed.D., C-TEC Superintendent, as Federal Administrator
13. Request for authorization of the Superintendent to employ personnel, as needed, pending Board approval at its next regular meeting
14. Request for authorization of the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
15. Request for authorization of the Superintendent to make application for appropriate local, state, and/or federal funds and grants
16. Request to authorize \$5,000.00 for Board Service Fund
17. Request to Authorize the Following Petty Cash Funds:

\$ 200.00 for Treasurer/CFO

18. Request to authorize the following change funds:

\$ 50.00	Adult Education Office
\$150.00	Bistro
\$400.00	Cafeteria
\$100.00	Cosmetology Lab
\$ 50.00	Maintenance Department
\$100.00	Student Fees
\$150.00	Treasurer's Office

19. Request for authorization of the Treasurer/CFO to invest inactive monies

20. Request for authorization of the Treasurer/CFO to approve bills for payment

YEA: LATELLA, CORNMAN, CARR, CLARK, YOCUM and NICCUM
The President advised the motion carried

19:004

Mr. Tim Carr moved and Mr. Matthew Clark seconded the motion that the meeting be adjourned

YEA: CARR, CLARK, CORNMAN, LATELLA, YOCUM, and NICCUM
President advised the meeting be adjourned at 5:42 p.m.

President

Treasurer/CFO



**CAREER AND TECHNOLOGY EDUCATION CENTERS OF LICKING COUNTY
BOARD OF EDUCATION MEETING AGENDA**

January 9, 2019

5:30 p.m.

Visitors are welcome to our Board Meeting. You may address the Board during the public comments portion of the agenda action items. This means you are permitted to make comments on items that appear on the agenda during the first public comments portion of the agenda and you are permitted to make comments on non-agenda items during the second public comments portion of the agenda. In order to permit the fair and orderly expression of such comments, your comments will be limited to no more than five minutes. The total public comment time permitted on a single issue will be twenty minutes. Before and after the meeting you may furnish the Board with a written synopsis of your remarks and any supporting information.

1. Roll Call
2. Pledge of Allegiance
3. Minutes of December 19, 2018 Board of Education Meeting
4. Hearing of the public (agenda items)
5. Superintendent's Recommendations

A. Personnel

1. To approve the Adult Education Center's part-time personnel, on an as needed basis, for the 2018-2019 school year

Customized Training – Owens Corning
Jeff Curtis * \$35.80 per hour

Public Safety – Customized Training Instructor
Mark Bradford \$24.00 per hour

Public Safety – EMT Instructor
Mark Bradford \$21.00 per hour

Public Safety – Fire 1 & 2 Instructor
Mark Bradford \$21.00 per hour

Adult Education, continued

Public Safety – FMS EMT Instructor
Mark Bradford \$21.00 per hour

Public Safety FMS Fire Instructor
Mark Bradford \$21.00 per hour

*pending background check

6. Treasurer's Recommendations

A. To approve the financial reports for December 2018

B. To approve the following Then and Now Purchases

78243	Schoolcraft Publishing	\$12,984.02
-------	------------------------	-------------

7. Hearing of the public (non-agenda items)

8. Board Members' Comments

10. Superintendent's Comments

11. Treasurer's Comments

12. Request for an Executive Session to consider the employment of a public employee

Adjournment: Next Meeting February 26, 2019



Board of Education Minutes

Newark, Ohio

January 9, 2019

The audio recording, resolutions passed, any attachments, and the following constitute an accurate record of the C-TEC Board of Education Proceedings at the above dated meeting as determined by the Treasurer/CFO.

The Career and Technology Education Centers of Licking County, Board of Education, met in a regular session in the Board of Education Conference Room at 222 Price Road, Newark, Ohio on January 9, 2019.

The meeting was called to order at 5:43 p.m. The following Board Members were present at roll call: Mr. Tim Carr, Mr. Matthew Clark, Dr. Jennifer Cornman, Mr. Freddie Latella, Mr. Forest Yocum and Ms. Bev Niccum

19:005

Mr. Matthew Clark moved and Dr. Jennifer Cornman seconded the approval of the Board of Education meeting minutes of December 19, 2018

YEA: CLARK, CORNMAN, CARR, LATELLA, YOCUM, and NICCUM

The President advised the motion carried

19:006

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded the approval of the Superintendent's Recommendations

A. Personnel

1. To approve the Adult Education Center's part-time personnel, on an as needed basis, for the 2018-2019 school year

Customized Training – Owens Corning Jeff Curtis *	\$35.80 per hour
Public Safety – Customized Training Instructor Mark Bradford	\$24.00 per hour
Public Safety – EMT Instructor Mark Bradford	\$21.00 per hour
Public Safety – Fire 1 & 2 Instructor Mark Bradford	\$21.00 per hour

Adult Education, continued

Public Safety – FMS EMT Instructor
Mark Bradford \$21.00 per hour

Public Safety FMS Fire Instructor
Mark Bradford \$21.00 per hour

*pending background check

YEA: CORNMAN, CARR, CLARK, LATELLA, YOCUM, and NICCUM
The President advised the motion carried

19:007

Dr. Jennifer Cornman moved and Mr. Forest Yocum seconded the approval of the Treasurer's Recommendations

- A. To approve the financial reports for December 2018
- B. To approve the following Then and Now Purchases

78243	Schoolcraft Publishing	\$12,984.02
-------	------------------------	-------------

YEA: CORNMAN, YOCUM, CARR, CLARK, LATELLA, and NICCUM
The President advised the motion carried

19:008

Dr. Jennifer Cornman moved and Mr. Tim Carr seconded to enter into Executive Session to consider the employment of a public employee

YEA: CORNMAN, CARR, CLARK, LATELLA, YOCUM, and NICCUM
The President advised the motion carried

The Board Members entered into Executive Session at 5:50 p.m.

The Board Members returned to Regular Session at 6:05 p.m.

19:009

Mr. Forest Yocum moved and Dr. Jennifer Cornman seconded the motion that the meeting be adjourned

YEA: YOCUM, CORNMAN, CARR, CLARK, LATELLA, and NICCUM
President advised the meeting be adjourned at 6:05 p.m.

President

Treasurer/CFO